

Mail Center Guidelines

Location

UM VM T U M T V T UV M Mr UM VM U T Uffh vr r wUffh
 ☐ ffh U U UM Tffh Uv U T U U U ffhM U UV VM T

Who gets a mailbox?

☐ ffh MMr T U MM T Mr M U M U UM Tfh MMr M U W v Mffh M T
 V M U UM Tfh ffh M vt M T W v Mffh T Mr ffh M TV Mffh v UM Tfh UM Tfh UV
 U M M W T TV V T V UM Tfh VU T MUM M UM T ffh MUrTT M U T U U
 UM TV V V V

How to have mail sent to you

Independent Students

T V U
 UM Tfh V Tfh
 , U U ☐
 W TV M ,,

Fraternity Students

T V U
 W v Mffh v U v
 W TV M ,,

How to pick up your mail

☐ ffh Mr U M M ffh v UM TfhM Mr U Ur M U M ffh v UM Tfh TV ffh T M U ffh v
 T M ffh v M U ffh Mr TT Uvr T MM ffh v UM Tfh MV TV M UWMU U ffh U UM
 U v Mr ffh ffh UV U T M M M UM v **Please note that there is a delay from the time that
 packages are delivered to our warehouse to the time they are received and processed by the Mail Center. Packages
 delivered by a carrier in the morning will not be available for pickup until the afternoon, and those delivered in the
 afternoon will not be available until the next morning.** T T M M W v Mffh T M U W UMU
 U Ur M v W ffhT T U M T T T vr r UMVT

How to send mail

ffh M T T rTMr UM vr T r T U U UV U UMU TV U U TT TV ☐
 Mr U M T vU U W r M T rTMr U ffh v M M U T M U M M U
 T Ur TV Uvr vTV U MV T M v UM U UMU U U Ur ffh M T U U Ur ffh
 vMr M T UM vv U ffh TV M T T vr M T Uvfh Tfh U U M Mr U
 UMM TT TV rTMr v U vr MM UM T M UM v TTV

UPS

ffh M T T Mr W ffh Uffh T T vr r TT TV ffh U U v UM U ffh T ffh
 T U ffh v Tfh TV T U v ffh U U T vr T Uffh vr T ffh v U Ur T U
 TT TV ffh T M T Uffh TV M Mr ffh Uffh v Mr ffh v U Tfh TV T T TT TV U
 U v U U U TV ffh U UMM TT TV

Please direct any further questions to Kelsie in the Mail Center at merriek@wabash.edu

PO Box is a designation given by the post office for mailbox type boxes that are located inside the local branch of the post office. This is a similar sounding but completely different than our mailbox numbers. Mailbox number and PO Box cannot be used interchangeably.

Please use the fraternity street address rather than the fraternity name. Using the fraternity name makes it MORE likely for mail to get misdelivered by the post office not less.